

AFRAN Meeting (with Executive Council, Board and Committee Co-Chairs)

Meeting Date: 14 February 2021

Meeting Time: 16h00 GMT / 18h00 SAST

Attended

Abdou Niang	AN
Mohamed Hani Hafez	MHH
Faical Jarraya	FJ
Mohamed Abel Gawad	MAG
Saraladevi Naicker	SN
Hesham Elsayed	HE
Hubert Yao	HY
Francois Kaze	FK
Elliot Korangten Tannor	EKT
Khalida Soki	KS
Malcolm Davies	MD
Razeen Davids	RD
Ebun Bamgboye	EB
Ifeoma Ulasi	IU
Christina Amira	CA
Alain Assounga	AA
Sampson Antwi	SA
Vincent Boima	VB
Tarik Sqalli Houssaini	TSH
Nicola Wearne	NW
Gill Slaughter	GS – Turners
Lethisha Harilall	LH – Turners

Apologies

Wesam Ismail	WI
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No	Content	Action
1	Welcome and Apologies	
	AN welcomed everyone to the meeting and MHH opened with a prayer. LH advised that WI sent apologies.	
2	Minutes of Previous Meeting and Approval of Minutes	
	AN read out the previous meeting minutes for all. The following corrections and comments were noted: Titles i.e. Dr and Prof: Some titles were incorrect and not uniform. It was agreed that titles would be removed from future minutes and only initials would be stated. Titles from the previous minutes would be corrected by LH. Membership Fees: The fees were approved. MHH advised that the corporate membership fees would be discussed and confirmed.	LH – Turners

	<p>Raising the curtain forum at ISN: It was confirmed that AN, RD and Dr Shoyab Wadee from South Africa would present at the forum and the title of the presentation was AFRAN past, present, and future. NW advised that this was submitted and confirmed.</p> <p>ISN Global Nephrology Village: All agreed that this was an opportunity to promote AFRAN, AJN and African Registry. It was agreed that the Web and Media committee would lead this task. LH to set up a planning meeting and include the Advocacy committee.</p> <p>African Journal of Nephrology update: RD advised that author publication fees would be charged to assist with the cost of the journal. The intention was to keep costs low. The rate proposed was approximately ZAR 1 000.00 / 70 USD within Africa / Low-income countries and a higher rate for articles outside of Africa. AA advised AJN had managed to obtain accreditation for articles published in the AJN. The Department of Higher Education had approved AJN as a journal that would be subsidised via the SAPSI programme. IU suggested lowering the fee to 50 USD as most are not subsidised and paid out-of-pocket. EKT asked if the fee could be waived or lowered for Young Nephrologists. This was declined. KS queried if a young researcher below the age of 35 could apply for a concession. RD responded that this would be considered if corporate sponsorship became available for the journal.</p> <p>IFKF – WKA – AA had not formally responded to IFKF -WKA but would do so.</p> <p>Indexing / accreditation of AJN: RD updated that the journal is now accredited for subsidy for South African researchers whose research papers are acknowledged with a government subsidy if it appeared in a journal which was accredited.</p> <p>EB proposed the minutes and IU seconded the minutes.</p>	<p>LH – Turners, Web & Media Committee</p>
<p>3</p>	<p>Amendments to the constitution for NPO registration</p> <p>Amendments to the constitution were discussed and summarised as stated below:</p> <p>GS advised all that the application was not accepted and changes were required for the application to go through. GS asked all if there were any objections to the proposed changes.</p> <p>REF: APP-21/364782.</p> <p>INCOMPLETE SUBMISSION OF AN APPLICATION FOR REGISTRATION IN TERMS OF THE NONPROFIT ORGANISATION ACT, 1997 (ACT NO.71 OF 1997): AFRICAN ASSOCIATION OF NEPHROLOGY</p> <p>With reference to the above-mentioned application, you are hereby informed that the application has not met the requirements for registration.</p> <p>1. Insufficient number of Office Bearers submitted: The number of office-bearers submitted in your application form must be the same or than the number stated in your constitution.</p> <p>Constitution: The management committee will be made up of not less than 6 office-bearers.</p> <p>Amendment: The management committee will be made up of not less than 3 office-bearers.</p>	<p>Nominated Office Bearers Turners</p>

Certified copies of Passports and Proof of address will be required by the 6 office bearers. It was agreed that AFRAN would proceed with 6 office bearers. The board nominated; Mohamed Hani, Abdou Niang and Hubert Yap. LH to collect information required.

2. Income and property:

It does not make provision that the organizations income and property are not distributable to its members or office-bearers, except as reasonable compensation for services rendered. Herewith an example clause to be added):

The organisation may not give any of its money or property to its members or office bearers. The only time it can do this is when it pays for work that a member or office bearer has done for the organisation. The payment must be a reasonable amount for the work that has been done.

SN recollected that this point was already in the constitution. GS advised that the interpretation may have been misinterpreted. It was agreed that this can be added or updated.

3. Body corporate:

It does not make provision for the organization to be a body corporate and have an identity and existence distinct from its members or office-bearers. Herewith an example clause to be added):

The organisation shall:

Exist in its own right, separately from its members.
Be able to own property and other possessions.
Be able to sue and be sued in its own name.

It was agreed that this would be added.

4. Continued existence:

It does not make provision for the organizations continued existence notwithstanding changes in the composition of its members or office-bearers.

Herewith an example clause to be added:

Continue to exist even when its membership changes and there are different office bearers.

This was agreed upon.

5. Rights in the property or other assets of the organization:

It does not make provision to ensure that members or office-bearers have no rights in the property or other assets of the organization solely by virtue of their being members or office-bearers.

Herewith an example clause to be added:

Members or office bearers of the organisation do not have rights over things that belong to the organisation.

This was agreed upon.

6. Powers of the organisation:

It does not make provision for the powers of the organisation.

Herewith an example clause to be added:

	<p>The management committee may take on the power and authority that it believes it needs to be able to achieve the objectives of the organisation.</p> <p>This was agreed upon.</p> <p>7. Governance: It does not make provision for the organisation's structure and governance. Herewith an example clause to be added:</p> <p>A Management committee will manage the organisation. The management will be made up of not less than 3 members. They are the office-bearers of the organisation.</p> <p>This would remain as 6 members.</p> <p>8. Procedure to wind up or dissolve: It does not set out the procedure by which the organization may be wound up or dissolved. Herewith an example clause to be added:</p> <p>The organisation may close down if at least two-thirds of the members present and voting at a meeting convened for the purpose of considering such matter, are in favour of closing down.</p> <p>EB stated that this should be more specific, and the word members should be amended to membership. Meetings should be amended to AGM. AN advised that this was included in article 12 of the current constitution. This clause must be reworded.</p> <p>9. Assets remaining after winding up: It does not provide that, when the organization is wound up or dissolved, any assets remaining after its liabilities have been met, must be transferred to another non-profit organization having similar objectives. Herewith an example clause to be added:</p> <p>When the organisation closes down it has to pay off all its debts. After doing this, if there is property or money left over it should not be paid or given to members of the organisation. It should be given in some way to another non-profit organisation that has similar objectives. The organisation's general meeting can decide what organisation this should be.</p> <p>This was accepted and SN stated that this was also included in the current constitution. The constitution would be updated with the abovementioned amendments and recirculated to the board.</p>	
4	<p>Committee Terms of Reference</p> <p>The following committees presented:</p> <ul style="list-style-type: none"> ○ Haemodialysis – HE presented the TOR on behalf of the committee. ○ Research and Ethics – CA presented the TOR on behalf of the committee. ○ Young Nephrologists – EKT presented the TOR on behalf of the committee. ○ Peritoneal Dialysis – SA presented a draft TOR on behalf of the committee. <p>- Discussion on government organisations not paying for PD took place. AN advised that Baxter was the main industry partner in PD and would be happy to work with</p>	

	<p>the PD committee to strengthen education and skills. AA suggested bringing in political interest. EB provide that one of the main reasons that the uptake of PD was seemingly slow was because numbers were low and that countries should come together to grow the numbers. SN confirmed that Baxter wanted to see the number of patients requiring PD.</p> <p>FJ suggested a meeting with Baxter / Fresenius at the next meeting in Abidjan to deal with how to improve PD in Africa. AN / HY to request this meeting.</p> <ul style="list-style-type: none"> ○ Prevention and Advocacy – IU presented the TOR on behalf of the committee. <p>The Education Committee will present at the next meeting. The TOR's would be shared with all and added to the website.</p>	<p>AN / HY</p> <p>LH NW</p>
5	<p>Transplant Advocacy Committee Survey</p> <p>MD presented the AFRAN Transplant Advocacy Committee Status and Needs Evaluation Survey. MD requested permission to post on the WhatsApp Group as responses were slow. RD was concerned about the anonymity of the survey and MD responded that he would be happy to add on identifier questions to ensure accuracy of the data.</p>	<p>MD and Turners</p>
6	<p>Update of the AFRAN Website</p> <p>FJ showed all the progress on the website. FJ requested all the board members to send through their CV's and photo for the website. He also requested all to send through the information required for the website. AN advised that links to other society websites must be added. EB commented that the website should be updated regularly.</p>	<p>All</p>
7	<p>Turners Secretariat Action Plan Update</p> <p>LH took all through the action plan document and advised that many of the points had already been discussed. The membership payment collection process was discussed. The membership fees would be collected through the Paypal Account and the Investment account. LH advised that a budget meeting took place on Friday and the updated document would be circulated to the board.</p>	<p>Turners</p>
8	<p>Close and date of next meeting</p> <p>RD requested that the meeting be moved to a weekday and should be limited to two hours. LH to send a Doodle poll to the board and committee chairs to determine that best weekday and time.</p>	<p>LH</p>
9	<p>AOB</p> <p>IU advised that the questionnaire for the WKD was shared with AN and hoped that it would be shared to the mailing list. IU to share with LH.</p> <p>SN asked if AFRAN would consider a hybrid or virtual meeting for the December meeting. FJ advised that this was discussed and it had been considered. This would be discussed further with HY and an announcement would be made to all. This would be discussed further at the next board meeting.</p>	<p>IU / LH</p>
	<p>AN thanked all for attending the meeting on a Sunday. The meeting closed at 21h36 SAST / 19h36 GMT.</p>	